

From: [Grad School Curriculum Services](#)
To: [Coyle, Maria C.](#); [Reed, Katie](#)
Cc: [Carpenter, TJ](#); [Anthony, Anika](#)
Subject: ASC - New Combined BS/S in Molecular Genetics
Date: Friday, March 11, 2022 4:37:08 PM
Attachments: [ASC_Rev_BS_MS_Molgen.pdf](#)

Dear Maria and Katie,

Attached is a proposal to establish a ***Combined Bachelor of Science and Master of Science in Molecular Genetics*** in the Department of Molecular Genetics in the College of Arts and Sciences.

The Department of Molecular Genetics in the College of Arts and Sciences is proposing to develop a combined BS/MS degree program in Molecular Genetics to offer undergraduate Molecular Genetics majors the opportunity to earn a BS and MS in five years and to retain talented undergraduate students at Ohio State (BS in 3 years, MS in 1-2 years). The BS in Molecular Genetics requires 121 credit hours, and the MS degree requires 30 credit hours (MS Thesis and non-Thesis options). The total combined BS/MS credit hours are 151 (BS/MS Thesis and non-Thesis options), and students will be allowed to double-count 9 graduate credit hours to meet both BS and MS degree requirements.

The Department of Molecular Genetics is also requesting to revise the MS degree by (a) permitting direct admission to the MS degree, (b) articulating formal learning goals and an assessment plan for the MS, (c) updating class numbers in the curricular map without changing course content (some courses were originally listed at the 6000 level and should be at the 5000 level – see PDF p. 34), (d) adding two 5000-level courses that were developed after the semester conversion, (e) increasing required Molecular Genetics coursework from 7 to 8 credit hours, and (f) re-articulating how students meet the breadth requirement for coursework in the four “pillars” of Molecular Genetics. The Department estimates this will not result in more than a 10% change to the current curriculum (see PDF p. 5). The proposal has been approved by the College of Arts and Sciences. It has been recommended for approval by the GS/CAA subcommittee and approved by the Graduate Council.

Please let me know if you need any additional information to add this proposal to an upcoming CAA meeting agenda.

Sincerely,
Anika

Anika Anthony, PhD

Associate Dean of Academic Affairs

Associate Professor, Department of Educational Studies

The Ohio State University

Graduate School

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TO: Randy Smith, Vice Provost for Academic Programs
FROM: Anika Anthony, Associate Dean of Academic Affairs, Graduate School
DATE: March 11, 2022
RE: Proposal to develop a new combined BS/MS degree program in Molecular Genetics in the College of Arts and Sciences

The College of Arts and Sciences is proposing to develop a new combined BS/MS degree program and to revise the existing MS program in the Department of Molecular Genetics in the College of Arts and Sciences.

The proposal was received by the Graduate School on November 3, 2021. The combined GS/CAA subcommittee first reviewed the proposal on November 9, 2021 and requested revisions. Revisions were received on February 18, 2022. GS/CAA conducted a second review of the proposal and recommended it for approval by the Graduate Council on February 23, 2022. The proposal was approved by the Graduate Council on February 28, 2022.



THE OHIO STATE UNIVERSITY

Department of Molecular Genetics

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To: Office of Academic Affairs

From: Harald Vaessin, Chair, Department of Molecular Genetics

Susan Cole, Vice Chair, Department of Molecular Genetics

Date: October 13th, 2021

Re: Development of combined BS/MS degree in Molecular Genetics

Dear Colleagues,

The Department of Molecular Genetics is happy to submit a revision of the proposed combined BS/MS degree in response to the review by the Graduate School and Council on Academic Affairs (GS/CAA) curriculum subcommittee. Our responses can be found below and in the attached document (Highlighted by bars on the right side of the page)

1. Please align the BS/MS admission requirements on proposal pp. 2 and 4. Page 2 of the proposal indicates that admission requirements include good academic standing (with at least a 3.5 GPA), completion of MOLGEN 4606 and at least one additional MOLGEN core course, and identification of a Molecular Genetics faculty member who is willing to oversee the MS exam. However, P. 4 of the proposal lists 90 undergraduate credit hours and a 3.5 GPA, but it does not list the two MOLGEN course requirements.

- The requirement for completion of MOLGEN4606 and a second core course has been included as an application requirement at the top of page 4
- The identification of a faculty member to supervise the MS exam has been included as an application requirement at the top of page 4 reinforcing statement 6 under "general requirements"

2. Please clarify whether MOLGEN 7999 is required for the MS non-thesis. Page 2 of the proposal indicates this course may be used for Plan A of the MS degree (thesis option), and p. 4 lists it under requirements for both the MS thesis and non-thesis options. The subcommittee suggests removing 7999 from the p. 4 list of MS non-thesis option if it is not required.

- The reference to MOLGEN 7999 has been removed from the Plan B thesis description, and we will instead encourage Plan B MS students to undertake some research as an elective during advising sessions.

3. So that reviewers can distinguish between the previous MS curriculum and the proposed revised MS curriculum, please insert content for Appendix B (Molecular Genetics MS program as approved at Semester conversion); and for Appendix C, please use Tracked Changes or highlighted text to indicate any changes since the most recent CAA-approved changes to the curriculum (e.g., updated class numbers in the curricular map, courses added to the "approved course" list, breadth requirements for MS students).

- The MS program as approved at semester conversion appeared between the pages numbered as 14 and 15 in the submitted proposal. Unfortunately, the original documents were lost in a computer crash, so we had to include the PDF documents from curriculum.osu.edu (these had to be added after PDF creation, we apologize that they are not numbered in order with the rest of the proposal)
- As we could not use those documents as a basis for a "track changes" version of the curriculum, we have included at the beginning of Appendix C (page 15) an Executive summary of the changes between semester conversion and the current proposal.

4. Is 5193 an elective in the BS program, an elective under the MS non-thesis option, and a course that could satisfy a MS pillar? If yes, please indicate in Appendix E3 the role of 5193 for the BS. Also, if yes, this may result in confusion in how 5193 satisfies requirements across undergraduate and graduate curricula. The subcommittee wondered whether the program considered using 6193 or another 5000- or 6000-level course to distinguish courses that meet requirements for various aspects of the MS degree (e.g., research, final written document, electives, and pillars).

- We clarified in Appendix E3 that 5193 is an elective for the BS and the Plan A MS and required for the PlanB MS. We also took the opportunity to more clearly spell out the roles of other courses that could count towards either the BS and MS or are exclusive to one or the other (column 4 pages 36-38). This will help address point 5 below as well.
- With regards to the second issue, the program chose to use a single class for several possible requirements because the goals and content of the class are the same in all cases (to conduct guided independent research into a topic and write a research paper on that topic). We find that when we have multiple courses with similar goals but different course numbers it sometimes causes confusion for students and faculty. If we find that using Molgen 5193 for multiple purposes is causing issues, we will revisit the proposed idea of using multiple course numbers for different requirements.

5. The proposal lists courses that meet BS and MS requirements. Please indicate in the proposal narrative and on the advising sheet which courses can meet both BS and MS requirements (e.g., insert a note under the “BS Electives/MS Requirements” table on the BS/MS advising sheet).

- On the curricular map we updated the "roles" column to clarify which courses could served as electives in both the BS and the MS (column 4 pages 36-38). In addition, we included the sentence "All course work at the 5000 level or above that is approved as an elective for the Molecular Genetics BS is eligible to count towards the 9 credit hours that count towards both the BS and MS." in the sample BS/MS curricula at the bottom of pages 22 and 24, as well as on page 2 of the BS/MS advising sheet (page 27 of the proposal). This information is also included on page 1 of the Executive summary of the proposal.



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To: Office of Academic Affairs
From: Harald Vaessin, Chair, Department of Molecular Genetics
Susan Cole, Vice Chair, Department of Molecular Genetics
Date: October 13th, 2021
Re: Development of combined BS/MS degree in Molecular Genetics

Dear Colleagues,

The Department of Molecular Genetics is happy to submit a revision of the proposed combined BS/MS degree in response to the review by the Natural and Mathematical Sciences Panel of the ASC Curriculum Committee:

Our responses can be found below and in the attached document (highlighted by a bar on the left of the page.)

- **Contingency: The Panel requests that the department add the desired term of implementation to the proposal.**

The desired term of implementation (AU22) has been included in the system and on Proposal page 1.

- **Contingency: The Panel asks that the department correct the language surrounding the lack of a direct entry at the MS level (Program Proposal, pg. 2 under “Molecular genetics BS/MS proposal: Program Rationale” and Program Proposal, pg. 3 under “Minor updates to Molecular Genetics MS program to facilitate BS/MS”), as a direct entry MS has recently been approved per the department’s request.**

Requested changes to proposal pages 2 and 3 have been completed

- **Contingency: The Panel requests that the department clarify how the requirement to take at least one course in each of the four pillars of Molecular Genetics (Program Proposal pg. 5 under “General Requirements”) is related to the old requirements for the degree. Could it be that the requirement was already there but perhaps not articulated (because due to the smaller number of courses available students couldn’t help but take course work in the four pillars)? Otherwise, if this is an “addition” or “reorganization” of the requirements of the MS, the Panel asks that it be included in the list of changes to the program (Program Proposal, pg. 3-4 under “Minor updates to Molecular Genetics MS program to facilitate BS/MS”).**

When the MS degree was used exclusively as an exit degree for the PhD program, the required first year curriculum for the PhD program fulfilled the four pillars (PhD students are required to take Molgen5700, Molgen5701, Molgen5705, and Molgen5715). We chose not to include a

prescribed curriculum for the direct admit MS or the MS portion of the BS/MS degree (to allow additional student flexibility), and instead clarified the previously unarticulated breadth requirement that had formerly been fulfilled by the required PhD curriculum. This has been more clearly stated on program proposal page 3, bullet point four

- **Recommendation: The Panel asks the department to consider whether the addition of the “four pillars requirement” (see contingency 3 above) will result in more than 10 percent of the program being altered.**

Because this is a restatement of a previously existing requirement (as described above), it does not result in more than 10% of the program being altered.

Comment: The Panel suggests that the department be more specific regarding information provided to students via the 4-year plan and the advising sheet, especially as the department crafts their forms and handouts for the new GE in AU22.

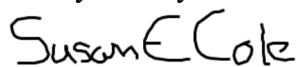
o The Panel recommends labeling all General Education courses by category in the 4-year plan and differentiating them from the Molecular Genetics major electives so that it is clear to students that all requirements have been accounted for.

o The Panel encourages indicating which major pre-requisites will also be used to meet General Education requirements and specifying which GE category they fulfill.

Comment: The Panel engaged in an extensive discussion of the cost of the program and the value of the degree to the student. The Panel encourages the department to consider offering Teaching Assistantships and Research Assistantships to students in this program whenever possible to further the goals of access and affordability.

We thank the committee for these comments and will take them into account as we craft advising sheets for the new GE. The department is committed to the principles of access and affordability and will make every effort to provide appropriate assistantships to students when possible.

Thank you for your consideration



Susan Cole, Ph.D.

Professor and Vice Chair of Molecular Genetics
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To: Office of Academic Affairs
From: Harald Vaessin, Chair, Department of Molecular Genetics
Susan Cole, Vice Chair, Department of Molecular Genetics
Date: September 1 2021
Re: Development of combined BS/MS degree in Molecular Genetics

Dear Colleagues,

The Department of Molecular Genetics would like to propose a new Combined BS/MS degree in Molecular Genetics. The aims of this program are:

- to offer our undergraduate Molecular Genetics majors the opportunity to complete two degrees in only 5 years, preparing these excellent students for admission to diverse PhD and professional degree programs
- to provide additional mechanisms to retain outstanding undergraduates in our program to complete graduate degrees at OSU
- To increase enrollment in upper-level coursework currently targeted to students in the PhD program

The attached proposal further describes the proposed program, and contains all required documents for review.

Thank you for your consideration

Susan Cole, Ph.D.
Professor and Vice Chair of Molecular Genetics
The Ohio State University



**THE OHIO STATE
UNIVERSITY**

Curriculum Proposal Checklist

Title of Program:

Effective term:

College:

New/Establish:

Secondary Major Eligible:

Academic Unit:

Revise:

50% Revision:

Mark Up:

Program Contact:

Terminate:

Suspend:

Certificate Category*:

Degree/Credential:

Program of Study :

Title:

Code:

Program Focus*:

Credit hours to degree/credential:

Is this a change to the current total?

Yes No

Program offered only online?

Yes No

If yes, is there a signed MOU with ODEE?

Yes No

Campus(es) where offered:

Columbus

ATI

Lima

Mansfield

Marion

Newark

Rationale:

Student Curriculum Sheet Required:

Four Year (or appropriate) Plan:

Academic Unit Curriculum Committee approval date:

College Curriculum Committee approval date:

Graduate School Council approval date*:

Regional Campus approval date*:

Council on Academic Affairs approval date:

University Senate approval date*:

Board of Trustees approval date*:

ODHE approval date*:

*** If applicable**



Molecular Genetics BS/MS proposal:

Program Rationale

The following document presents the rationale and plan for creation of a combined BS/MS degree in Molecular Genetics, with a desired implementation term of AU22. Currently, the Molecular Genetics Department offers a BS undergraduate degree and a graduate-level PhD degree, with no direct entry at the MS level. Our advisors report that high-performing students in the Molecular Genetics major are interested in combining the BS degree with an MS in order to:

- enhance their credentials to increase competitiveness for professional school, PhD programs, or other career paths.
- increase their research experiences before committing to a research-based career path.
- increase their breadth or explore the field of molecular genetics.

A review of the curriculum suggests it is possible for accelerated students to complete the requirements for their undergraduate degree as well as coursework for a MS degree in Molecular Genetics in five years (and occasionally in four years for those who enter OSU with significant college credit). The plan described below fits the Graduate School's description of the purpose of a combined program as "to give outstanding students an opportunity to pursue simultaneously two degrees in different colleges or schools by reducing the amount of time required to complete both sets of degree requirements."

Though our PhD program has a prescriptive curriculum in the first year, we anticipate that students entering the BS/MS program will have diverse and varied goals, and have thus maintained flexibility in the MS curriculum, while ensuring breadth by requiring students to complete coursework that reflects the four "pillars" of Molecular Genetics, namely genetics/genomics, molecular biology, cell biology, and developmental biology. For Molecular Genetics majors, these breadth requirements are completed at the 5000 level during the BS, while students from other majors may complete them during the MS.

Executive Summary

The proposed combined BS/MS degree program allows students to double-count some advanced Molecular genetics courses, normally taken by first-year graduate students in our program or other graduate programs, as elective credits for the fourth year of the undergraduate major. By double-counting nine credits of these electives for both the undergraduate and graduate degrees, a student in the combined degree program can fulfill the undergraduate degree requirements generally in their fourth year and be able to complete the remaining requirements for the Masters degree in an additional year. All course work at the 5000 level or above that is approved as an elective for the Molecular Genetics BS is eligible to count towards the 9 credit hours that count towards both the BS and MS. This combined degree plan allows students to enhance their undergraduate training with graduate-level coursework and complete an MS degree with a reduced time commitment.

The undergraduate BS degree in Molecular Genetics requires completion of 121 credit hours including Molecular Genetics major. We observe that many of our advanced students arrive at OSU with Advanced Placement, College Credit Plus, or other college-level credits enabling them to accelerate their progress through the Molecular Genetics major. Many students start core coursework at the 5000 level in the second year and many take upper-division courses as early as their third year. The MS degree requires 30 credit hours of coursework, and by applying 9 of these credit hours towards the fulfillment of undergraduate major elective credits, students can complete the combined degree in five years. Overviews and advising materials for the BS and MS programs are found in Appendices A-C

The combined degree program will be discussed with students during appointments with advisors. We anticipate that most candidates will apply during the Spring semester of the student's third year following consultation with their major advisor or faculty advisor for admission to the program at the beginning of the student's fourth year. By the time of admission, applicants to the combined degree program must:

- be in good academic standing (with at least a 3.5 GPA)
- have completed MOLGEN4606 and at least one additional MOLGEN core class
- have identified a Molecular Genetics faculty member who is willing to oversee their MS exam

GRE scores will not be required for the combined BS/MS degree. Applications will be reviewed by the Molecular Genetics Department Graduate Studies Committee to assess the readiness of the student for accelerated studies. Upon admission, a Molecular Genetics faculty member identified by the student and approved by the GSC chair will serve as the student's BS/MS advisor. A committee consisting of the advisor and one additional Molecular Genetics faculty member will oversee the final MS exam (written exam only for Plan A, written and oral exam for Plan B).

Based on Molecular Genetics Department exit surveys, and discussions with faculty advisors and honors advisors, we anticipate that 3-6 students will enroll in the combined degree program each year, and that these numbers may increase as the program is socialized.

Students in the combined BS/MS degree program who are doing laboratory research as undergraduates (MOLGEN 4998(H)/4999(H)) can receive research distinction (including honors) with the BS component, but those credit hours may not count towards the MS. Students who wish to continue or begin research during the MS degree years will enroll in MOLGEN7999-Thesis Research, and may complete a thesis as part of the Plan A MS degree. Advising materials, sample curricula are found in appendices C and D, with assessment information for the combined program found in Appendix E

A student in the combined degree program can elect to leave the program without penalty. The completed graduate courses will continue to count as elective credits towards the student's Molecular Genetics BS degree. As graduate students, students in the combined BS/MS program may on occasion receive financial support through appointment as graduate teaching assistants (GTAs) after completion of the requirements for the BS degree (i.e., after receiving their BS degree) depending on the student's interests and the availability of teaching positions and funding in the Department.

We believe the opportunity to obtain a combined BS/ MS degree will be attractive to high-achieving students at Ohio State University preparing for either professional school (e.g., medical school or PhD programs) or seeking employment in Molecular Genetics fields where a MS degree will enhance their record for better career positions than those available to BS degree-holding graduates. In addition, the advanced knowledge and training of graduates with an MS degree will enhance the reputation of Ohio State University programs in scientific fields and industries. Students enrolled in the Molecular Genetics BS with PCMB specialization (appendix A4-A6) are also eligible for the combined BS/MS degree.

Minor updates to Molecular Genetics MS program to facilitate BS/MS

The Molecular Genetics MS program has historically been utilized as an exit degree for PhD candidates who choose to depart the program prior to completion of the PhD. In order to facilitate admission to the combined BS/MS program the department has activated the "direct admission" option for the Molecular Genetics MS program effective SP22. Given the likelihood that some non-OSU students will have interest in a dedicated MS program, we will use this opportunity to

begin admitting a modest number of students to a dedicated, direct admission MS program (starting with no more than 5 students per year). The activation of a direct admission to the MS and the combined BS MS program spurred us to develop formal learning goals and advising goals for the MS. Some minor changes were made to the MS program as approved at quarter to semester conversion, including

- Updating class numbers in the curricular map and approved coursework list (our MS and PhD program were approved early in the quarter to semester conversion process, prior to finalization of the numbering system, and several classes that are listed at the 6000 level in our conversion document ended up at the 5000 level.)
- Adding a small number of appropriate 5000 level courses that were developed after semester conversion to the "approved course" list
- Updating advising sheets
- Clarifying a pre-existing breadth requirement that students complete coursework in four "pillars" of Molecular Genetics. When the MS degree was used exclusively as an exit degree for the PhD program this expectation was fulfilled by the required first year curriculum. Anticipating that direct-admit MS students may have broad interests that are not well served by that four-course curriculum, we instead clearly articulated a breadth requirement for direct-admit MS students.
- The program as approved at conversion appears as Appendix B and the updated documents appear as Appendix C. These updates do not alter more than 10% of the previously approved curricular requirements, which are quite broad and non-prescriptive.

Overview of Proposed BS/MS program in Molecular Genetics:

Application Requirements:

- Junior year or completion of 90 credit hours
- 3.5 GPA required
- Completion of MOLGEN 4606 and at least one additional core course
- Identification of a faculty member in Molecular Genetics who is willing to oversee the MS exam

Degree timeline: 3 years BS + 1-2 years MS

General requirements:

1. A minimum of 30 total semester credit hours must be completed at the graduate level with a GPA of 3.0.
2. Of the 30 total graduate credit hours, a minimum of 8 semester credit hours must be Molecular Genetics courses at the 5000 level or above, excluding credits for classes graded on an S/U basis.
3. 9 credit hours can double count for the BS and MS. These credits will count as elective credits for the BS degree.
4. At least one course in each of the 4 pillars of Molecular Genetics (genetics/genomics, molecular biology, cell biology, and developmental biology) must be completed. Coursework completed at the 5000 level or higher as part of the BS degree can fulfill this requirement without counting towards the 9 credit hours of double counted coursework, and most Molecular Genetics majors will complete this requirement as part of the BS.
5. Completion of MOLGEN7600
6. The student must identify a “sponsoring faculty member” (the research advisor if the student plans a thesis option, the faculty member who will oversee the 5193 enrollment if non-thesis). This faculty member must supply a letter of recommendation when the student applies.
7. Required core coursework for the Molecular Genetics BS may not be double counted for the MS degree.

Thesis-based (Plan A) Masters requirements

All general requirements above must be fulfilled. In addition the Plan A MS requires

1. Completion of a minimum of 8 semester credit hour of research (MG 7999).
2. Satisfactory completion of a written thesis that is approved by the student's committee and submitted to the Graduate School as described in the Graduate School Handbook.
3. Satisfactory completion of a final oral exam.
4. The examining committee shall consist of the advisor for MG7999 credits and one additional Molecular Genetics faculty member

Non-thesis-based (Plan B) Masters requirements

All general requirements above must be fulfilled. In addition

1. Satisfactory completion of a final written and oral exam, generally in the context of MG 5193 (Individual Studies).
2. The examining committee shall consist of the faculty instructor for MG5193 credits and one additional Molecular Genetics faculty member

APPENDIX A: Molecular Genetics BS

Appendix A1 includes an overview of the BS

Appendix A2 contains advising documents for the BS

Appendix A3 contains a sample 4 year curriculum for the BS

Appendix A4 contains an overview of the BS with PCMB specialization

Appendix A5 contains advising documents for the BS with PCMB specialization

Appendix A6 contains a sample 4 year curriculum for the BS with PCMB specialization

A.1 BS in Molecular Genetics Overview

Molecular Genetics Undergraduate Major

Students can earn the Bachelor of Science in Molecular Genetics by completing the necessary prerequisites, core courses, and electives. The major program must be approved by a major advisor from the Department of Molecular Genetics.

Required Prerequisites (do not count toward the 30 hour major):

- Biology 1113 and 1114
- Chemistry 1210 and 1220
- Chemistry 2510, 2520, 2540, and 2550
- Math 1156, OR Math 1151
- Physics 1200 and 1201

Honors or more advanced versions for any of these courses are acceptable.

- **Core Requirements (the core comprises at least 19 credit hours):**

- Biochemistry 4511 OR Biochemistry 5613 AND 5614
- MOLGEN 4606, 5607 or 5607E, 5608 or 5608E, 5645, and 5601 or 5602

Lab courses (5601 or 5602) require either MOLGEN 4606 or MOLGEN 4500 as a prerequisite.

Molecular Genetics majors with at least two semesters of undergraduate research credit (MOLGEN 4998, 4998H, 4999, or 4999H, or their equivalent) may substitute 3 semester credit hours of Undergraduate Research for the MOLGEN laboratory course requirement. **A major advisor must approve this substitution.**

- **Electives** (choose at least 3 electives from the following list; electives plus the core must total at least 30 credit hours; at least one course totaling at least 2 credit hours must be taken from within the department): Note that completion of the Molecular Genetics Core (MOLGEN 4606, 5607, 5608, and 5645) is a prerequisite for many 5000 level Molecular Genetics courses.

- Molecular Genetics courses:
2220H, 2690, 3300, 3436, 4503, 4591S, 4703, 5193, 5194, 5300, 5623, 5630, 5632, 5643, 5650, 5700, 5701, 5705, 5715, 5733, 5735, 5795, 5796, 5797, 5798, 5800
- MOLGEN 4700 may be used as an elective in some circumstances. **A major advisor must approve this IN ADVANCE.**
- Other Life Sciences courses:
Biochemistry 5621
EEOB 4520,
Microbiology 4000, 4100, 4130, 4140, 5122, 5161
- Neuroscience 4050
- Psychology 5602
- Biophrm 5733
- Up to 3 semester credit hours of MOLGEN 4998 (or 4998H) Undergraduate Research and/or MOLGEN 4999 (or 4999H) Thesis Research can count towards the 30 credit hours required for the Molecular Genetics major, and can count as one of the three required electives if not used as a substitute for the Molecular Genetics lab requirement. Credit hours of 4999 or 4999H that are fulfilling a requirement for a research thesis can NOT count towards the major
- No more than 3 credits of coursework graded S/U can count towards the major
- A maximum of 3 credit hours at the 2000 level may count towards the 30-hour major
- Other elective courses may be substituted with permission of advisor.

Appendix A.2**Molecular Genetics BS advising form** Student ID #: _____

Expected Graduation Term: _____ Student Name.#: _____

Second Major: _____ Minor: _____

Part A: General Education not fulfilled by Part B

GE Category	Course Number	Credit Hours	Grade	Term Taken
Writing		3		
		3		
Literature		3		
VPA		3		
Soc. Sci. 1:		3		
Soc. Sci. 2:		3		
Historical Study		3		
Cultures & Ideas		3		
Foreign Language		4		
		4		
		4		
Social Diversity*		3		
Global Studies*		3		
		3		

*Courses in these areas can overlap with another GE category when applicable

Part B: Major Prerequisites

Course	Credit Hours	Grade	Term Taken	Course	Credit Hours	Grade	Term Taken
Math 1151	5			Chem 1210	5		
OR Math 1156	5			Chem 1220	5		
Bio 1113	4			Chem 2510	4		
Bio 1114	4			Chem 2520	4		
Physics 1200	5			Chem 2540	2		
OR Physics 1250	5			Chem 2550	2		
Physics 1201	5						
OR Physics 1251**	5						

Honors courses can substitute where available

Additional courses may be required or suggested for pre-professional students

**Math 1152 is a prerequisite/co-requisite for Physics 1251

Molecular Genetics BS advising form p2

Part C: Molecular Genetics BS Core

Course	Title	Major Credit Hours	Grade	Term Taken
BIOCHEM 4511	Intro to Biological Chemistry	4		
OR BIOCHEM 5613^	Biochemistry and Molecular Biology 1	3		
OR BIOCHEM 5614^	Biochemistry and Molecular Biology 2	3		
MOLGEN 4606	Molecular Genetics	4		
MOLGEN 5607	Cell Biology	3		
OR MOLGEN 5607E		4		
MOLGEN 5608	Genes and Development	3		
OR MOLGEN 5608E		4		
MOLGEN 5645	Quantitative, Population, and Evolutionary Genetics	2		
MOLGEN 5601	Molecular Microbiology Lab	4		
OR MOLGEN 5602	Cell and Developmental Biology Lab	4		

^ Both Biochem 5613 & 5614 must be completed as substitution for Biochem 4511

Part D: Molecular Genetics BS Electives

Course	Title	Major Credit Hours	Grade	Term Taken	Mark if S/U***

At least 1 course totaling at least 2 credits must be from within the MOLGEN department

***At most 3 credits graded S/U may be counted toward the major

BS Degree

Major Core Credits (≥ 19): _____

Major Elective Credits (≥ 6): _____

Major Credits not graded S/U (≥ 27): _____

Total BS Major Credits (≥ 30): _____

Upper Division Credits (≥ 39): _____

Total BS Credits (≥ 121): _____

Appendix A.3 Sample 4 year Molecular Genetics BS curriculum

(Placed into Calculus/Math Placement Test Score of L) MOLGEN 4606 in Autumn

Year 1 – Autumn		Year 1 – Spring	
ARTSSCI 1100.07 (College Survey)	1	Chem 1220	5
Math 1151 or 1156	5	Bio 1113	4
Chem 1210	5	GE: Foreign Language 1	4
GE or MOLGEN Major Elective*	3	GE or MOLGEN Major Elective*	3
Semester Total	14	Semester Total	16
		Year 1 Total	30
Year 2 – Autumn		Year 2 – Spring	
Chem 2510	4	Chem 2520	4
Chem 2540	2	Chem 2550	2
Bio 1114	4	Biochem 4511 or MOLGEN 5601**	4
MOLGEN 4606	4	GE: Foreign Language 3	4
GE: Foreign Language 2	4	GE or Free Elective	3
Semester Total	18	Semester Total	17
		Year 2 Total	35
Year 3 – Autumn		Year 3 – Spring	
Biochem 4511 or MOLGEN 5602**	4	MOLGEN 5608	3
MOLGEN 5607	3	MOLGEN Major Elective*	2 – 3
Physics 1200	5	Physics 1201	5
GE	3	GE	3
		GE	3
Semester Total	15	Semester Total	16 – 17
		Year 3 Total	31 – 32
Year 4 – Autumn		Year 4 – Spring	
MOLGEN 5645	2	MOLGEN Major Elective*	2 – 3
MOLGEN Major Elective*	2 – 3	GE or MOLGEN Major Elective*	3
GE or MOLGEN Major Elective*	3	Free Elective (as needed)	3
GE or Free Elective (as needed)	3	Free Elective (as needed)	3
Free Elective (as needed)	2 – 3	Free Elective (as needed)	2 – 3
Semester Total	12 – 14	Semester Total	13 – 15
		Year 4 Total	25 – 29
*MOLGEN major elective courses vary from 1-5 credits. Some MOLGEN electives (e.g. 2220H, 2690, 3300, 3436) can be taken during Year 1. MOLGEN major coursework including electives must total at least 30 credits.			
**Either MOLGEN 5601 or 5602 is required	Grand Total	121+ Credit Hours	

Appendix A.4 BS in Molecular Genetics with PCMB specialization overview

Molecular Genetics Undergraduate Major with PCMB specialization

Students interested in focusing on plant biology may earn the Bachelor of Science in Molecular Genetics with PCMB specialization by completing the necessary prerequisites, core courses, and electives. Please see your major advisor if you would like more information about this course of study.

- **Required Prerequisites (do not count toward the 30 hour major):**

- Biology 1113 and 1114
- Chemistry 1210 and 1220
- Chemistry 2510, 2520, 2540, and 2550
- Math 1156 OR Math 1151
- Physics 1200 and 1201

Honors or more advanced versions for any of these courses are acceptable.

- **Core Requirements (the core comprises at least 20 credit hours):**

- Biochemistry 4511 OR Biochemistry 5613 AND 5614
- MOLGEN 4606, 5607 or 5607E, 5608 or 5608E, 3300, and 3436

- **Electives (choose at least 3 electives from the following list; electives plus the core must total at least 30 credit hours):**

- Molecular Genetics courses:

4503, 4998, 4998H, 4999, 4999H, 5193, 5194, 5601 or 5602, 5630, 5643, 5735, 5795, 5797, 5798, 5800

Completion of MOLGEN 4606 is a prerequisite for most other 5000 or 6000 level MG courses.

- Up to 3 semester credit hours of MOLGEN 4998 (or 4998H) Undergraduate Research and/or 4999 (or 4999H) Thesis Research can count towards the 30 credit hours required for the Molecular Genetics major with PCMB specialization. Credit hours of 4999 or 4999H that are fulfilling a requirement for a research thesis can NOT count towards the major.
- In order to count toward the PCMB specialization, MOLGEN 4503, 4998, 4998H, 4999, 4999H, 5193, 5194, 5795, 5797, and 5798 must be carried out with a Plant Biology emphasis. Lab courses 5601 and 5602 must include a plant biology module to count towards the PCMB specialization.
- No more than 3 credit hours of S/U graded coursework can count towards the major
- Other elective courses may be substituted with permission of advisor.

Appendix A.5 Molecular Genetics BS with PCMB specialization advising form

Student ID #: _____

Expected Graduation Term: _____ Student Name.#: _____

Second Major: _____

Minor: _____

Part A: General Education not fulfilled by Part B

GE Category	Course Number	Credit Hours	Grade	Term Taken
Writing		3		
		3		
Literature		3		
VPA		3		
Soc. Sci. 1:		3		
Soc. Sci. 2:		3		
Historical Study		3		
Cultures & Ideas		3		
Foreign Language		4		
		4		
		4		
Social Diversity*		3		
Global Studies*		3		
		3		

*Courses in these areas can overlap with another GE category when applicable

Part B: Major Prerequisites

Course	Credit Hours	Grade	Term Taken	Course	Credit Hours	Grade	Term Taken
Math 1151	5			Chem 1210	5		
OR Math 1156	5			Chem 1220	5		
Bio 1113	4			Chem 2510	4		
Bio 1114	4			Chem 2520	4		
Physics 1200	5			Chem 2540	2		
OR Physics 1250	5			Chem 2550	2		
Physics 1201	5						
OR Physics 1251**	5						

Honors courses can substitute where available

Additional courses may be required or suggested for pre-professional students

**Math 1152 is a prerequisite/co-requisite for Physics 1251

Molecular Genetics BS with PCMB specialization advising form p2

Part C: Molecular Genetics BS Core

Course		Title	Major Credit Hours	Grade	Term Taken
BIOCHEM 4511		Intro to Biological Chemistry	4		
OR	BIOCHEM 5613^	Biochemistry and Molecular Biology 1	3		
OR	BIOCHEM 5614^	Biochemistry and Molecular Biology 2	3		
MOLGEN 4606		Molecular Genetics	4		
MOLGEN 5607		Cell Biology	3		
OR	MOLGEN 5607E		4		
MOLGEN 5608		Genes and Development	3		
OR	MOLGEN 5608E		4		
MOLGEN 3300		Molecular Microbiology Lab	3		
MOLGEN 3436			3		

^ Both Biochem 5613 & 5614 must be completed as substitution for Biochem 4511

Part D: Molecular Genetics BS Electives

Course	Title	Major Credit Hours	Grade	Term Taken	Mark if S/U***

At least 1 course totaling at least 2 credits must be from within the MOLGEN department

***At most 3 credits graded S/U may be counted toward the major

BS Degree

Major Core Credits (≥ 20): _____

Major Elective Credits (≥ 6): _____

Major Credits not graded S/U (≥ 27): _____

Total BS Major Credits (≥ 30): _____

Upper Division Credits (≥ 39): _____

Total BS Credits (≥ 121): _____

Appendix A.6 Sample 4 year curriculum Molecular Genetics BS with PCMB Specialization
(Placed into Calculus/Math Placement Test Score of L) MOLGEN 4606 in Autumn

Year 1 – Autumn		Year 1 – Spring	
ARTSSCI 1100.07 (College Survey)	1	Chem 1220	5
Math 1151 or 1156	5	Bio 1113	4
Chem 1210	5	GE: Foreign Language 1	4
GE or MOLGEN Major Elective*	3	GE or MOLGEN Major Elective*	3
Semester Total	14	Semester Total	16
		Year 1 Total	30
Year 2 – Autumn		Year 2 – Spring	
Chem 2510	4	Chem 2520	4
Chem 2540	2	Chem 2550	2
Bio 1114	4	MOLGEN3300	3
MOLGEN 4606	4	GE: Foreign Language 3	4
GE: Foreign Language 2	4	GE or Free Elective	3
Semester Total	18	Semester Total	16
		Year 2 Total	34
Year 3 – Autumn		Year 3 – Spring	
MOLGEN3436	3	MOLGEN 5608	3
MOLGEN 5607	3	BIOCHEM4511	4
Physics 1200	5	Physics 1201	5
GE	3	GE	3
GE	3		
Semester Total	17	Semester Total	15
		Year 3 Total	32
Year 4 – Autumn		Year 4 – Spring	
MOLGEN Major Elective*	2 – 3	MOLGEN Major Elective*	2 – 3
MOLGEN Major Elective*	2 – 3	GE or MOLGEN Major Elective*	3
GE or MOLGEN Major Elective*	3	Free Elective (as needed)	3
GE or Free Elective (as needed)	3	Free Elective (as needed)	3
Free Elective (as needed)	2 – 3	Free Elective (as needed)	2 – 3
Semester Total	12 – 15	Semester Total	13 – 15
		Year 4 Total	25 – 30
*MOLGEN major elective courses vary from 1-5 credits. Some MOLGEN electives (e.g. 2220H, 2690, 3300, 3436) can be taken during Year 1. MOLGEN major coursework including electives must total at least 30 credits.			
**Either MOLGEN 5601 or 5602 is required	Grand Total		121+ Credit Hours

Appendix B Molecular Genetics MS program as approved at Semester conversion

A PDF of the MS program as approved at Semester conversion follows.

The approved MS had very limited curricular requirements and has historically been used only to provide an MS degree for PhD students who left the program prior to completion of the PhD. Thus, as implemented, there was a de facto curriculum consisting of the Year1 PhD curriculum, which consists of MOLGEN 5700 (Systems of Genetic Analysis), MOLGEN 5701(DNA Transactions and Gene Regulation), MOLGEN 5705 (Advances in Cell Biology), and MOLGEN 5715 (Developmental Genetics). These four courses together provide breadth in the four "pillars" of Molecular Genetics, providing an unarticulated breadth requirement. To provide additional flexibility for MS candidates who do not seek a PhD, we have formally articulated this pre-existing breadth requirement and provided alternative pathways to complete the requirement by classifying MOLGEN coursework as providing expertise in one of the four pillars (see pages 17-18).

Status: PENDING

PROGRAM REQUEST
Molecular Genetics

Last Updated: Andereck, Claude David
05/10/2011

Fiscal Unit/Academic Org	Molecular Genetics - D0340
Administering College/Academic Group	Biological Sciences
Co-administering College/Academic Group	
Semester Conversion Designation	Converted with minimal changes to program goals and/or curricular requirements (e.g., sub-plan/specialization name changes, changes in electives and/or prerequisites, minimal changes in overall structure of program, minimal or no changes in program goals or content)
Current Program/Plan Name	Molecular Genetics
Proposed Program/Plan Name	Molecular Genetics
Program/Plan Code Abbreviation	MOLGEN-MS
Current Degree Title	Master of Science

Credit Hour Explanation

Program credit hour requirements		A) Number of credit hours in current program (Quarter credit hours)	B) Calculated result for 2/3rds of current (Semester credit hours)	C) Number of credit hours required for proposed program (Semester credit hours)	D) Change in credit hours
Total minimum credit hours required for completion of program		45	30.0	30	0.0
Required credit hours offered by the unit	Minimum	35	23.3	23	0.3
	Maximum	45	30.0	30	0.0
Required credit hours offered outside of the unit	Minimum	0	0.0	0	0.0
	Maximum	10	6.7	7	0.3
Required prerequisite credit hours not included above	Minimum	0	0.0	0	0.0
	Maximum	0	0.0	0	0.0

Program Learning Goals

Note: these are required for all undergraduate degree programs and majors now, and will be required for all graduate and professional degree programs in 2012. Nonetheless, all programs are encouraged to complete these now.

Program Learning Goals

Assessment

Assessment plan includes student learning goals, how those goals are evaluated, and how the information collected is used to improve student learning. An assessment plan is required for undergraduate majors and degrees. Graduate and professional degree programs are encouraged to complete this now, but will not be required to do so until 2012.

Is this a degree program (undergraduate, graduate, or professional) or major proposal? Yes

Does the degree program or major have an assessment plan on file with the university Office of Academic Affairs? No

Program Specializations/Sub-Plans

If you do not specify a program specialization/sub-plan it will be assumed you are submitting this program for all program specializations/sub-plans.

Pre-Major

Does this Program have a Pre-Major? No

Status: PENDING

PROGRAM REQUEST
Molecular GeneticsLast Updated: Andereck, Claude David
05/10/2011**Attachments**

- MG_MS_Program.pdf

(Program Proposal. Owner: Shannon, Laurel Jean)

- MolGen MS cover letter.doc: NMS Division of Arts and Sciences cover letter

*(Letter from the College to OAA. Owner: Andereck, Claude David)***Comments****Workflow Information**

Status	User(s)	Date/Time	Step
Submitted	Shannon, Laurel Jean	04/11/2011 06:00 PM	Submitted for Approval
Revision Requested	Vaessin, Harald Emil Friedrich	04/12/2011 09:35 AM	Unit Approval
Submitted	Shannon, Laurel Jean	04/12/2011 09:50 AM	Submitted for Approval
Approved	Vaessin, Harald Emil Friedrich	04/12/2011 09:58 AM	Unit Approval
Revision Requested	Andereck, Claude David	04/26/2011 01:54 PM	College Approval
Submitted	Shannon, Laurel Jean	05/01/2011 05:28 PM	Submitted for Approval
Revision Requested	Vaessin, Harald Emil Friedrich	05/01/2011 07:14 PM	Unit Approval
Submitted	Shannon, Laurel Jean	05/02/2011 09:11 AM	Submitted for Approval
Approved	Vaessin, Harald Emil Friedrich	05/02/2011 10:51 AM	Unit Approval
Approved	Andereck, Claude David	05/10/2011 02:19 PM	College Approval
Pending Approval	Myers, Dena Elizabeth Slotnick, Elliot E	05/10/2011 02:19 PM	GradSchool Approval



Division of Natural and Mathematical Sciences

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Phone (614) 292-8908
Fax (614) 247-7498

May 10, 2011

Dena Myers
Graduate School
250 University Hall
230 North Oval Mall
Campus

Dear Dena:

It is a pleasure to forward to you the proposal for the masters program in Molecular Genetics under semesters. The Department has recently merged with Plant Cellular and Molecular Biology, and this masters is the only one available going forward. The conversion of both the thesis and non-thesis versions is relatively straightforward. In the absence of sequences the transition for a student beginning under quarters should involve no difficulties.

Beyond my own review of the documents, the proposal has been discussed by colleagues from other NMS units at a meeting on April 26, 2011. Feedback from these discussions has been incorporated in the proposal.

If you have any questions, I would be happy to address them.

Sincerely,

A handwritten signature in black ink, appearing to read "David Andereck".

David Andereck
Professor of Physics
Associate Dean of Natural and Mathematical Sciences, College of Arts and Sciences



Department of Molecular Genetics

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484 W 12th Ave
Columbus, OH 43210
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www.osumolgen.org

To: Office of Academic Affairs

From: Anita Hopper, Chair, Department of Molecular Genetics

A handwritten signature in blue ink that reads "Anita K. Hopper".

Mark Seeger, Associate Chair, Department of Molecular Genetics

A handwritten signature in black ink that reads "Mark A. Seeger".

Date: April 8, 2011

Re: Semester Program Proposal for Molecular Genetics MS Program

The Department of Molecular Genetics has the following programs that will be converted from quarters to semesters:

- 1) Undergraduate Molecular Genetics Major (BS)
- 2) Undergraduate Molecular Genetics Major with a Specialization in Plant Cellular and Molecular Biology (BS)
- 3) Undergraduate Molecular Genetics Minor
- 4) Undergraduate Plant Cellular and Molecular Biology Minor
- 5) Molecular Genetics MS
- 6) Molecular Genetics PhD

The subject of this proposal is the Molecular Genetics MS degree.

The Molecular Genetics Curriculum Committee and other subsets of Molecular Genetics and Plant Cellular and Molecular Biology (PCMB) faculty have been working on semester conversion for the past year. This process has included a critical reexamination of the Molecular Genetics Graduate Program.

The conversion of our graduate degree programs have been discussed at multiple faculty meetings during Spring Quarter 2010, Autumn Quarter 2010 and Winter 2011. Molecular Genetics and PCMB graduate students have representation at departmental faculty meetings and thus numerous opportunities for input regarding the changes outlined in this proposal. The semester plans for our graduate degree programs were approved by unanimous vote (20-0) of the Molecular Genetics and PCMB faculty at the January 2011 faculty meeting. Transition plans are provided as a component of this proposal. Given the individualized nature of graduate student advising, no additional resources are required during the transition to semesters.

The Molecular Genetics Masters Program Under Semesters

Students are not admitted directly into a Masters degree program. Instead, the MS degree is offered to give academic credit to students unable, for whatever reason, to finish the PhD program. As a consequence, our MS degree requirements are flexible and not based upon a prescribed course curriculum. There are no significant changes to the Molecular Genetics Master Program with the transition to semesters. A comparison of requirements in the semester and quarter formats is provided in tabular format.

We offer two options for MS degrees: thesis (Plan A) and non-thesis (Plan B). Both options follow Graduate School requirements, including total credit hour requirements, minimum GPA of 3.0, and format of the final Masters exam (including both written and oral components).

Thesis-based (Plan A) Masters requirements under semester format

1. A minimum of 7 semester credit hours of Molecular Genetics courses at the 6000 or 7000 level, excluding credits for MG 7800, MG 7780, or research credit hours (MG 7998 or 8999).
2. A minimum of 8 semester credit hour of research (either MG 7998 or 8999).
3. A minimum of 30 total semester credit hours with a GPA of 3.0.
4. Satisfactory completion of a written thesis that is approved by the student's committee.
5. Satisfactory completion of a final oral exam.

Non-thesis-based (Plan B) Masters requirements under semester format

1. A minimum of 7 semester credit hours of Molecular Genetics courses at the 6000 or 7000 level, excluding credits for MG 7800, MG 7780, or research credit hours (MG 7998 or 8999).
2. Research encouraged but not required
3. A minimum of 30 total semester credit hours with a GPA of 3.0.
4. Satisfactory completion of a final written exam/report.
5. Satisfactory completion of a final oral exam.

Successful completion of the PhD Candidacy exam can be used to meet requirements 4 and 5 for the non-thesis Masters degree.

Semester Transition Policy

Completion of a Masters degree is handled on an individual basis for the Molecular Genetics Graduate Program. Since students are not directly admitted into a Masters degree track, we currently do not have any students within this category. Given that there are no significant changes to the Molecular Genetics Master degree requirements, we anticipate no problems in advising or implementing these changes for Molecular Genetics Masters degree candidates. No student will be harmed or delayed in receiving a Masters degree due to semester conversion. Quarter credit

hours will be converted to semester credit hours at the ratio of three quarter credit hours for two semester credit hours. The absence of a prescribed course sequence for our Masters degree will simplify the transition process for any affected students.

Comparison of Masters degree under quarters and semesters				
Requirements	Plan A (Thesis) Semesters	Plan A (Thesis) Quarters	Plan B (Non-Thesis) Semesters	Plan B (Non-Thesis) Quarters
Molecular Genetics Courses	Minimum of 7 semester credit hours of Molecular Genetics courses at the 6000-7000 level, excluding credit for MG 7780, 7800, or thesis research	Minimum of 10 quarter credit hours of Molecular Genetics courses at the 700-800 level, excluding credit for MG800 or thesis research	Minimum of 7 semester credit hours of Molecular Genetics courses at the 6000-7000 level, excluding credit for MG 7780, 7800 or thesis research	Minimum of 10 quarter credit hours of Molecular Genetics courses at the 700-800 level, excluding credit for MG800 or thesis research
Research	Minimum of 8 semester credit hours of MG 7998 or 8999	MG 999 credit hours expected, but no minimum currently stated	Research encouraged but not required	Research encouraged but not required
Elective Credit Hours From Molecular Genetics or Other Units	Additional coursework at the 5000 level or higher to reach the 30 semester credit hours required for the degree	Up to 35 quarter credit hours of elective coursework must be completed at the 600 level or higher	Additional coursework at the 5000 level or higher to reach the 30 semester credit hours required for the degree	Up to 35 quarter credit hours of elective coursework must be completed at the 600 level or higher
Thesis	Yes	Yes	No	No
Written Exam	Thesis	Thesis	Yes	Yes
Oral Exam	Yes	Yes	Yes	Yes

Course Listing for the Molecular Genetics MS

Elective Courses Within the Department

Semester Course Number	Course Title	Semester Credit Hours	Quarter Equivalent Course Number	Quarter Credit Hours	Notes
Mol Gen 5193	Individual Studies	1-3	Mol Gen 693 and PCMB 693	1-10	Repeatable; not more than 3 semester credit hours can count towards a degree
Mol Gen 5194	Group Studies	1-3	PCMB 694	1-5	Repeatable; not more than 3 semester credit hours can count towards a degree
Mol Gen 5632	Insect Molecular Genetics	2	Mol Gen 632	3	Same content
Mol Gen 5643	Plant Anatomy	3	PCMB 643	5	Same content
Mol Gen 5650	Analysis and Interpretation of Biological Data	3	Mol Gen 650	5	Same content
Mol Gen 5797	Study at a Foreign Institution	1-15	PCMB 698.02	1-15	Not more than 3 semester credit hours of either 5797 or 5798 can count towards the degree
Mol Gen 5798	Study Tour: Domestic	1-15	PCMB 698.01	1-15	Not more than 3 semester credit hours of either 5797 or 5798 can count

Mol Gen 6623	Genetics and Genomics	2		PCMB 623	4	towards the degree
Mol Gen 6625	Plant Metabolic Engineering	2		PCMB 625	3	Slight reduction in content
Mol Gen 6630	Plant Physiology	3		PCMB 630 and 631	3 + 3	Same content
Mol Gen 6700	Systems of Genetic Analysis	3		Mol Gen 700	3	Merging of 630 and 631 with reduction in content
Mol Gen 6701	DNA Transactions and Gene Regulation	4		Mol Gen 701 and Biochem 702	3 + 3	Enhanced content
Mol Gen 6705	Advances in Cell Biology	2		Mol Gen 705	3	Merged content
Mol Gen 6715	Developmental Genetics	2		Mol Gen 715	3	7 week course; same content
Mol Gen 6725	Circadian Biology	2		PCMB 725	3	7 week course; same content
Mol Gen 6733	Human Genetics	2		Mol Gen 733	3	Same content
Mol Gen 6735	Plant Biochemistry	3		PCMB 735 and 736	3 + 3	Same content
Mol Gen 6741	Reproductive Biology of Flowering Plants	2		PCMB 741	3	Merging of 735 and 736 with reduction in content
Mol Gen 6770	Molecular Biology of Animal and Plant Viruses	4		Mol Gen 770	3	Same content
						Enhanced content; this class will have merged content from Mol Gen 770, MVIMG/VBS 754 and MVIMG/VBS 841

Mol Gen 6795	Special Topics in Molecular Genetics	1-3	Mol Gen 795 or PCMB 795	1-3	Repeatable; not more than 3 semester credit hours can count towards the degree
Mol Gen 6796	Current Topics in Signal Transduction	2	PCMB 796	3	Same content
Mol Gen 7780	Molecular Genetics Laboratory Rotations	4-6 (4 semester credit hours used for a Summer offering)	Mol Gen 804 Molecular Genetics Laboratory Rotations	3	Credit hours increased to accurately reflect the time and effort dedicated to laboratory rotations. Repeatable to a maximum of 16 semester credit hours.
Mol Gen 7800	Molecular Genetics Seminar	1	Mol Gen 800	1-3	Same content. Repeatable. This course is graded S/U.
Mol Gen 7801	Advanced Topics in Developmental Genetics	2	Mol Gen 880.01	1-3	Same content
Mol Gen 7802	Advanced Topics in Cell Biology	2	Mol Gen 880.02	1-3	Same content
Mol Gen 7806	Transcriptional Regulation	2	Mol Gen 880.06	1-3	Same content
Mol Gen 7807	Post-Transcriptional Control	3	Mol Gen 880.07	3	Expanded content.
Mol Gen 7998	Thesis	1-12	PCMB 998	1-18	No change. Repeatable.

	Research				This course is graded S/U. This course is graded S/U.
Mol Gen 8999	Dissertation Research	1-12	Mol Gen 999	1-18	No change. Repeatable. This course is graded S/U.

Elective Courses From Outside the Department

Semester Course Number	Course Title	Semester Credit Hours	Quarter Equivalent Course Number	Quarter Credit Hours	Notes
Successor to Biochem 761	Advanced Biochemistry: Proteins	2	Biochem 761	3	Direct conversion
Successor to Biochem 766	Advanced Biochemistry: Nucleic Acids	2	Biochem 766	3	Direct conversion
Successor to Neuroscience 790	Developmental Neurobiology	2	Neuroscience 790	3	Direct conversion
Successor to OSPB 760	First Year Student Orientation	1	OSBP 760	1	This course covers ethics, responsible conduct of research and other related issues in graduate education.

Additional elective courses can be selected with approval of the advisor.

Molecular Genetics Masters Plan A Thesis Advising Form – Semester System

Name: _____ Quarter of Graduation: _____

7 Semester Credit Hours of Molecular Genetics coursework at 6000 level and higher (excluding MG7780, 7800, and thesis research)

<u>Course</u>	<u>Semester Credit Hours</u>
---------------	------------------------------

_____	_____
_____	_____
_____	_____

8 Semester Credit Hours of MG 7998 or 8999

_____ semester credit hours of MG7998 _____ semester credit hours of MG8999

Elective Courses to Reach 30 Semester Credit Hours (5000 level or higher)

<u>Course</u>	<u>Semester Credit Hours</u>
---------------	------------------------------

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

☐ Thesis Completed (Date: _____)

☐ Oral Exam Completed (Date: _____)

Advisor Name (Printed): _____ Advisor Signature: _____
Date: _____

Molecular Genetics Masters Plan B: Non-Thesis Advising Form – Semester System

Name: _____ Quarter of Graduation: _____

7 Semester Credit Hours of Molecular Genetics coursework at 6000 level and higher (excluding MG7780, 7800, and thesis research)

<u>Course</u>	<u>Semester Credit Hours</u>
---------------	------------------------------

_____	_____
_____	_____
_____	_____

Research Encouraged But Not Required

_____ semester credit hours of MG7998 _____ semester credit hours of MG8999

Elective Courses to Reach 30 Semester Credit Hours (5000 level or higher)

<u>Course</u>	<u>Semester Credit Hours</u>
---------------	------------------------------

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

☐ Written Exam Completed (Date: _____)

☐ Oral Exam Completed (Date: _____)

Advisor Name (Printed): _____ Advisor Signature: _____
Date: _____

Appendix C Updated materials for MS with Direct admission

Appendix C1 contains an updated MS overview

Appendix C2 contains a list of Molecular Genetics MS degree coursework

Appendix C3 contains MS advising sheets

Executive overview of updates since semester conversion:

1) Formal articulation of a breadth requirement for coursework in four pillars of Molecular Genetics. This is outlined as point 3 in the "General Requirements" section on page 16, with descriptions of how classes contribute to each pillar appearing in column 4 of Appendix C2

2) Reorganization of the MS overview (Appendix C1) to clearly define general requirements and plan-specific requirements

3) An increase of credit hours required to the Molecular Genetics coursework from 7 at semester conversion to 8 in the current proposal

4) Significant renumbering without changes to course content. After our semester documents were submitted, expectations for course numbering were updated. As a result, we renumbered numerous courses, and the materials in the updated MS program reflect the numbering that has been in use since 2012. Specifically:

- Formal naming of the class listed at semester conversion as "Successor to OSBP760" as MOLGEN7600 (First Year Student Orientation).
- Renumbering of the Molecular Genetics Seminar from MOLGEN7800 to MOLGEN7890
- Renumbering and renaming of MOLGEN6770 as MOLGEN 7741 (Molecular Virology and Pathogenesis of Viruses)
- Altered course numbering such that other courses that were listed at the 6000 level at semester conversion were systematically renumbered at the 5000 level (6623 became 5623, 6630 became 5630, etc)
- Due to this renumbering, the language in the MS overview was changed from "credit hours at the 6000 or 7000 level" to "credit hours at the graduate level" and existing Molgen coursework at the 5000 level (MOLGEN 5601, MOLGEN 5602, MOLGEN 5607, MOLGEN5608, and MOLGEN5645) was included in the new MS curricular map.

5) Inclusion of two courses that were developed after semester conversion: MOLGEN5300 (Cancer Genetics) and MOLGEN 5800 (Organelle Biology)

Appendix C.1 Updated MS overview (note that Direct Admission has been activated starting SP22)

The Molecular Genetics Masters Program

We offer two direct admit options for MS degrees: thesis (Plan A) and non-thesis (Plan B). Both options follow Graduate School requirements, including total credit hour requirements, Bachelors degree with appropriate background to take the required core courses, minimum GPA of 3.0, makeup of the Master's examination committee, and the format of the final Masters exam (including both written and oral components). Research (enrollment in MOLGEN 7999) is encouraged for both tracks, but not required for Plan B.

General requirements:

1. A minimum of 30 total semester credit hours must be completed at the graduate level with a GPA of 3.0.
2. Of the 30 total graduate credit hours, a minimum of 8 semester credit hours must be Molecular Genetics courses at the 5000 level or above, excluding credits for classes graded on an S/U basis.
3. At least one course in each of the 4 pillars of Molecular Genetics (genetics/genomics, molecular biology, cell biology, and developmental biology) must be completed.
4. Completion of MOLGEN7600

Thesis-based (Plan A) Masters requirements

1. All general requirements above must be fulfilled. In addition the Plan A MS requires
2. Completion of a minimum of 8 semester credit hour of research (MOLGEN 7999).
3. Satisfactory completion of a written thesis that is approved by the student's committee and submitted to the Graduate School as described in the Graduate School Handbook.
4. Satisfactory completion of a final oral exam.
5. The examining committee shall consist of the advisor for MOLGEN 7999 credits and one additional Molecular Genetics faculty member

Non-thesis-based (Plan B) Masters requirements

1. All general requirements above must be fulfilled. In addition
2. Satisfactory completion of a final written and oral exam, generally in the context of MG 5193 (Individual Studies).
3. The examining committee shall consist of the faculty instructor for MG5193 credits and one additional Molecular Genetics faculty member

As before, successful completion of the Molecular Genetics PhD Candidacy exam can be used to meet requirement 3 for the non-thesis Masters degree.

Appendix C2. Molecular Genetics Coursework for MS

<i>Course Number</i>	<i>Course Title</i>	<i>Credit Hours</i>	<i>Pillar</i>	<i>Learning goals</i>
MOLGEN 5193	Individual Studies	1 to 3	can meet any pillar with approval of GSC	2-A 3-A
MOLGEN 5194	Group Studies	1 to 3	can meet any pillar with approval of GSC	2-A
MOLGEN 5300	Cancer Genetics	3	1 or 2	1-I
MOLGEN 5601	Eukaryotic Molecular Genetics Lab	3 or 4	2 or 3	1-I 3-A
MOLGEN 5602	Eukaryotic Cell and Developmental Laboratory	3 or 4	2,3, or 4	1-I 3-A
MOLGEN 5607	Cell Biology	3	3	1-I
MOLGEN 5608	Genes and Development	3	4	1-I
MOLGEN 5623	Genetics and Genomics	2	1	1-I 3-A
MOLGEN 5630	Plant Physiology	3		1-I
MOLGEN 5632	Insect Molecular Genetics	2		1-I
MOLGEN 5643	Plant Anatomy	3	4	1-I
MOLGEN 5645	Quantitative, Population, and Evolutionary Genetics	2	1	1-I
MOLGEN 5650	Analysis and Interpretation of Biological Data	3		1-I
MOLGEN 5700	Systems of Genetic Analysis	3	1	1-I
MOLGEN 5701	DNA Transactions and Gene Regulation	3	2	1-I
MOLGEN 5705	Advances in Cell Biology	2	3	1-I
MOLGEN 5715	Developmental Genetics	2	4	1-I
MOLGEN 5733	Advanced Human Genetics	2	1	1-I
MOLGEN 5735	Plant Biochemistry	3		1-I

MOLGEN 5795	Special Topics in Molecular Genetics	1 to 3	any pillar with approval of GSC	
MOLGEN 5796	Current Topics in Signal Transduction	1 to 2	2 or 3	1-I
MOLGEN 5797	Study at a Foreign Institution	1 to 3		
MOLGEN 5798	Study Tour: Domestic	1 to 3		
MOLGEN 5800	Organelle Biology	2	2 or 3	1-I
MOLGEN 7600	First-Year Student Orientation	1	NA	
MOLGEN 7741	Molecular Virology and Pathogenesis of Viruses	5	1	1-A
MOLGEN 7807	Gene Expression: Post-Transcriptional Control	3	1 or 2	1-A 3-A
MOLGEN 7890	Molecular Genetics Seminar	1	NA	
MOLGEN 7999	Thesis Research	1-8	NA	2-A 3-A

Pillars of Molecular Genetics:

1. genetics/genomics
2. molecular biology
3. cell biology and
4. developmental biology

Learning goals (B- beginning, I = Intermediate, A= Advanced)

1. Demonstrate a broad base of knowledge in several areas, including genetics, cell biology, and developmental biology. Goal is partially achieved by requiring one course in each pillar above.
2. Demonstrate a deep understanding of an area of special interest.
3. Effectively communicate research findings via oral and written presentations to specialized scientific and general audiences.

Approved coursework from other departments that can count towards the MOLGEN MS *

<i>Course Number</i>	<i>Course Title</i>	<i>Credit Hours</i>	<i>Pillar</i>
BMI 5730	Intro to Bioinformatics	3	1
BMI 8150	Rigorous and Reproducible Design and Data Analysis	3	
CBG 5700	Intro to Personalized Therapeutics & Pharmacogenomics	3	1
Micro 8050	RNA World	2	2

* Additional courses may be used with permission of the Graduate Studies committee

Appendix C3 MS advising sheets**Molecular Genetics MS Advising form Plan A**

Student ID #: _____

Expected Graduation Term: _____ Student Name.#: _____

Part A: Required Courses

Course	Credit Hours	Grade	Term Taken
MOLGEN7600	1		

Part B: At least 8 credit hours of Molecular Genetics Coursework at the 5000 level or above

Course	Credit Hours	Grade	Term Taken	Course	Credit Hours	Grade	Term Taken

Part C: Thesis research: at least 8 credit hours of MOLGEN7999

Course	Credit Hours	Grade	Term Taken	Course	Credit Hours	Grade	Term Taken
MOLGEN7999				MOLGEN7999			
MOLGEN7999				MOLGEN7999			
MOLGEN7999				MOLGEN7999			

Part D: Elective credits

Course	Credit Hours	Grade	Term Taken	Course	Credit Hours	Grade	Term Taken

Breadth requirement

indicate which courses above fill the pillars of Molecular Genetics indicated below

Pillar	Course	Title
Genetics/Genomics		
Molecular Biology		
Cell Biology		
Developmental Biology		

MS Degree

Required MOLGEN7600 (1): _____

Molgen electives not graded S/U (≥ 8): _____Molgen 7999 (≥ 8): _____Additional elective credits (≥ 14): _____

Breadth requirement filled (Y/N): _____

Total MS Degree Credits (≥ 30): _____

Molecular Genetics MS Advising form Plan B

Student ID #: _____

Expected Graduation Term: _____ Student Name.#: _____

Part A: Required Courses

Course	Credit Hours	Grade	Term Taken
MOLGEN7600	1		
MOLGEN5193	3		

Part B: At least 8 credit hours of Molecular Genetics Coursework at the 5000 level or above

Course	Credit Hours	Grade	Term Taken	Course	Credit Hours	Grade	Term Taken

Part C: Elective credits

Course	Credit Hours	Grade	Term Taken	Course	Credit Hours	Grade	Term Taken

Breadth requirement

indicate which courses above fill the pillars of Molecular Genetics indicated below

Pillar	Course	Title
Genetics/Genomics		
Molecular Biology		
Cell Biology		
Developmental Biology		

MS Degree

Required courses (4): _____

Molgen electives not graded S/U (≥ 8): _____

Additional elective credits (≥ 18): _____

Breadth requirement filled (Y/N): _____

Total MS Degree Credits (≥ 30): _____

Appendix D BS MS combined degree materials

Appendix D1 contains a sample 5 year BS/MS plan a curriculum

Appendix D2 contains a sample 5-year BS/MS plan B curriculum

Appendix D3 contains sample BS/MS advising sheets

APPENDIX D.1 Sample 5-year BS/MS plan A curriculum

(Placed into Calculus/Math Placement Test Score of L) MOLGEN 4606 in Autumn

Year 1 – Autumn		Year 1 – Spring	
ARTSSCI 1100.07 (College Survey)	1	Chem 1220	5
Math 1151 or 1156	5	Bio 1113	4
Chem 1210	5	GE: Foreign Language 1	4
GE	3	GE	3
Semester Total	14	Semester Total	16
		Year 1 Total	30
Year 2 – Autumn		Year 2 – Spring	
Chem 2510	4	Chem 2520	4
Chem 2540	2	Chem 2550	2
Bio 1114	4	Biochem 4511 or MOLGEN 5601**	4
MOLGEN 4606	4	GE: Foreign Language 3	4
GE: Foreign Language 2	4	GE	3
Semester Total	18	Semester Total	17
		Year 2 Total	35
Year 3 – Autumn		Year 3 – Spring	
Biochem 4511 or MOLGEN 5602**	4	MOLGEN 5608	3
MOLGEN 5607	3	MOLGEN BS Elective*	2 – 3
Physics 1200	5	Physics 1201	5
GE	3	GE	3
		GE	3
		<i>Apply to MS Program</i>	--
Semester Total	15	Semester Total	16 – 17
		Year 3 Total	31 – 32
Year 4 – Autumn		Year 4 – Spring	
MOLGEN 5645	2	MOLGEN BS/MS Elective*	3
MOLGEN BS/MS Elective*	3	MOLGEN BS/MS Elective*	3
GE	3	GE	3
Free Elective (as needed)	3	Free Elective (as needed)	3
Free Elective (as needed)	1 – 3	Free Elective (as needed)	1 – 3
Semester Total	12 – 14	Semester Total	13 – 15
		Year 4 Total	25 – 29

*MOLGEN major elective courses vary from 1-5 credits. Some MOLGEN electives (e.g. 2220H, 2690, 3300, 3436) can be taken during Year 1. MOLGEN major coursework including electives must total at least 30 credits on BS degree. All course work at the 5000 level or above that is approved as an elective for the Molecular Genetics BS is eligible to count towards the 9 credit hours that count towards both the BS and MS.

**Either MOLGEN 5601 or 5602 is required Grand Total for BS Degree 121+ Credit Hours

Year 5– Autumn		Year 5– Spring	
MOLGEN 7600	1	MOLGEN 7999	4
MOLGEN 7999	4	MOLGEN MS Elective	3
MOLGEN MS Elective	3	MOLGEN MS Elective	2-3
MOLGEN MS Elective	2-3	MOLGEN MS Elective	2-3
Semester Total	10 – 11	Semester Total	11 – 13
		Year 5 Total	21 – 24
		Grand Total for MS Degree	30+ Credit Hours

APPENDIX D.2 Sample 5-year BS/MS plan B curriculum

(Placed into Calculus/Math Placement Test Score of L) MOLGEN 4606 in Autumn

Year 1 – Autumn		Year 1 – Spring	
ARTSSCI 1100.07 (College Survey)	1	Chem 1220	5
Math 1151 or 1156	5	Bio 1113	4
Chem 1210	5	GE: Foreign Language 1	4
GE	3	GE	3
Semester Total	14	Semester Total	16
		Year 1 Total	30
Year 2 – Autumn		Year 2 – Spring	
Chem 2510	4	Chem 2520	4
Chem 2540	2	Chem 2550	2
Bio 1114	4	Biochem 4511 or MOLGEN 5601**	4
MOLGEN 4606	4	GE: Foreign Language 3	4
GE: Foreign Language 2	4	GE	3
Semester Total	18	Semester Total	17
		Year 2 Total	35
Year 3 – Autumn		Year 3 – Spring	
Biochem 4511 or MOLGEN 5602**	4	MOLGEN 5608	3
MOLGEN 5607	3	MOLGEN BS Elective*	2 – 3
Physics 1200	5	Physics 1201	5
GE	3	GE	3
		GE	3
		<i>Apply to MS Program</i>	--
Semester Total	15	Semester Total	16 – 17
		Year 3 Total	31 – 32
Year 4 – Autumn		Year 4 – Spring	
MOLGEN 5645	2	MOLGEN BS/MS Elective*	3
MOLGEN BS/MS Elective*	3	MOLGEN BS/MS Elective*	3
GE	3	GE	3
Free Elective (as needed)	3	Free Elective (as needed)	3
Free Elective (as needed)	1 – 3	Free Elective (as needed)	1 – 3
Semester Total	12 – 14	Semester Total	13 – 15
		Year 4 Total	25 – 29

*MOLGEN major elective courses vary from 1-5 credits. Some MOLGEN electives (e.g. 2220H, 2690, 3300, 3436) can be taken during Year 1. MOLGEN major coursework including electives must total at least 30 credits. All course work at the 5000 level or above that is approved as an elective for the Molecular Genetics BS is eligible to count towards the 9 credit hours that count towards both the BS and MS.

**Either MOLGEN 5601 or 5602 is required

Grand Total for BS Degree

121+ Credit Hours

Year 5– Autumn		Year 5– Spring	
MOLGEN 7600	1	MOLGEN 5193	3
MOLGEN MS Elective	3	MOLGEN MS Elective	3
MOLGEN MS Elective	3	MOLGEN MS Elective	2-3
MOLGEN MS Elective	2-3	MOLGEN MS Elective	2-3
MOLGEN MS Elective	2-3		
Semester Total	11 – 13	Semester Total	10 – 12
		Year 5 Total	21 – 25
		Grand Total for MS Degree	30+ Credit Hours

Appendix D3 Proposed BS/MS advising sheet**Molecular Genetics BS/MS Advising form**

Student ID #: _____

Expected Graduation Term: _____ Student Name.#: _____

Second Major: _____

Minor: _____

Part A: General Education not fulfilled by Part B

Should complete majority prior to starting MS courses

GE Category	Course Number	Credit Hours	Grade	Term Taken
Writing		3		
		3		
Literature		3		
VPA		3		
Soc. Sci. 1:		3		
Soc. Sci. 2:		3		
Historical Study		3		
Cultures & Ideas		3		
Foreign Language		4		
		4		
		4		
Social Diversity*		3		
Global Studies*		3		
		3		

*Courses in these areas can overlap with another GE category when applicable

Part B: Major Prerequisites

Should be completed prior to starting MS courses

Course	Credit Hours	Grade	Term Taken	Course	Credit Hours	Grade	Term Taken
Math 1151	5			Chem 1210	5		
OR Math 1156	5			Chem 1220	5		
Bio 1113	4			Chem 2510	4		
Bio 1114	4			Chem 2520	4		
Physics 1200	5			Chem 2540	2		
OR Physics 1250	5			Chem 2550	2		
Physics 1201	5						
OR Physics 1251**	5						

Honors courses can substitute where available

**Math 1152 is a prerequisite/co-requisite for Physics 1251

Molecular Genetics BS/MS Advising form p2

Part C: Molecular Genetics BS Core

Course	Title	Major Credit Hours	Grade	Term Taken
BIOCHEM 4511	Intro to Biological Chemistry	4		
OR BIOCHEM 5613^	Biochemistry and Molecular Biology 1	3		
OR BIOCHEM 5614^	Biochemistry and Molecular Biology 2	3		
MOLGEN 4606	Molecular Genetics	4		
MOLGEN 5607	Cell Biology	3		
OR MOLGEN 5607E		4		
MOLGEN 5608	Genes and Development	3		
OR MOLGEN 5608E		4		
MOLGEN 5645	Quantitative, Population, and Evolutionary Genetics	2		
MOLGEN 5601	Molecular Microbiology Lab	4		
OR MOLGEN 5602	Cell and Developmental Biology Lab	4		

^ Both Biochem 5613 & 5614 must be completed as substitution for Biochem 4511

MOLGEN 4606 and at least 1 more course in Part C MUST be completed prior to starting MS courses

OSU GPA must be ≥ 3.5 prior to starting MS courses

Part D: Molecular Genetics BS Electives/MS Requirements

up to 9 credit hours can count towards both the BS and MS degrees. All course work at the 5000 level or above that is approved as an elective for the Molecular Genetics BS is eligible to count towards the 9 credit hours that count towards both the BS and MS.

Course	Title	BS Credit Hours	MS Credit Hours	Grade	Term(s) Taken	Mark if S/U
MOLGEN7600	First Year Student Orientation	0	1			
MOLGEN						
MOLGEN						
MOLGEN						
MOLGEN						
MOLGEN						
MOLGEN						
MOLGEN						
Space for Additional Approved Coursework						

Molecular Genetics BS/MS Advising form p3

Breadth requirement: at least one course at the 5000 level or above in each of the pillars of Molecular Genetics

Pillar	Course	Title
Genetics/Genomics		
Molecular Biology		
Cell Biology		
Developmental Biology		

BS Degree

Major Core Credits (≥ 19): _____

Major Elective Credits (≥ 6): _____

Major Credits not graded S/U (≥ 27): _____

Total BS Major Credits (≥ 30): _____

Upper Division Credits (≥ 39): _____

Total BS Degree Credits (≥ 121): _____

MS Degree

MOLGEN7600 (1): _____

Molgen Credits not graded S/U (≥ 8): _____

Breadth requirement complete? _____

Total MS Degree Credits (≥ 30): _____

Appendix E BS/MS program assessment

Assessment: Students in the Combined BS/MS program will be assessed according to our approved BS assessment plan (G1) during their early years and according to the MS assessment plan (G2) after admission to the graduate program. Students in the combined BS/MS program are anticipated to fulfill all learning goals associated with the BS degree and with the MS degree. A curricular map is found in E3

Appendix E1 BS Learning goals and assessment

Major Learning Goals

1. Undergraduate Molecular Genetics majors acquire a basic mastery of fundamental concepts of biology, chemistry, mathematics, physics, and the scientific method.
 2. Undergraduate Molecular Genetics majors acquire a basic mastery of fundamental areas of molecular genetics, including transmission genetics, the central dogma of molecular biology, regulation of gene expression, quantitative and population genetics, genomics, recombinant DNA and biotechnology, and cell and developmental biology.
 3. Undergraduate Molecular Genetics majors develop analytical and problem solving skills in areas of genetics and molecular biology.
 4. Undergraduate Molecular Genetics majors acquire a basic mastery of experimental techniques and approaches used in genetics and molecular biology.
 5. Undergraduate Molecular Genetics majors acquire a basic mastery of data analysis and statistical approaches used in genetics and molecular biology.
 6. Undergraduate Molecular Genetics majors effectively communicate their understanding of genetics and molecular biology both orally and in writing.
 7. Undergraduate majors participate in academic research and/or outreach activities that are consistent with their interests and postgraduate plans.
 8. Undergraduate majors acquire expertise relevant to their chosen area of specialization.
- Program learning goals with no asterisk = beginner's level; * = intermediate level; ** = advanced level

Assessment plan for Molecular Genetics BS

LG1. Undergraduate Molecular Genetics majors acquire a basic mastery of fundamental concepts of biology, chemistry, mathematics, physics, and the scientific method.

Direct - Embedded testing - Basic Biology Knowledge Quiz will be given to all students in the gateway course for the molecular genetics major, MOLGEN 4606, at the start of the semester.

Indirect - Survey (Student) - Graduating Senior Survey

Criteria: We expect that 70% of students feel their preparation from basic biology and chemistry courses was adequate for success in the major.

LG2. Undergraduate Molecular Genetics majors acquire a basic mastery of fundamental areas of molecular genetics, including transmission genetics, the central dogma of molecular biology, regulation of gene expression, quantitative and population genetics, genomics, recombinant DNA and biotechnology, and cell and developmental biology.

Direct - Embedded testing - Basic Biology Knowledge Quiz will be given to all students in the gateway course for the molecular genetics major, MOLGEN 4606, at the start of the semester.

Indirect - Survey (Student) - Graduating Senior Survey

Criteria: We expect that 70% of students feel their preparation from basic biology and chemistry courses was adequate for success in the major.

LG3. Undergraduate Molecular Genetics majors develop analytical and problem solving skills in areas of genetics and molecular biology.

Indirect - Grade review - Grade performance of majors in core and advanced elective courses.

Criteria: We expect that our MG undergraduate majors will perform at levels equal to other students in the classes with 75% or more earning grades of a B or better.

Indirect - Survey (Student) - Graduating Senior Survey.

Criteria: We expect that 70% of students feel their molecular genetics coursework was excellent

training for their future career aspirations.

Direct - Embedded testing - We will assess understanding of advanced molecular genetics concepts by evaluating embedded questions from exams in Molecular Genetics Core courses (MOLGEN 4606, MOLGEN 5607, MOLGEN 5608, MOLGEN 5645, MOLGEN 5601, and MOLGEN 5602). Whenever possible these questions will be drawn from the comprehensive portion of final exams and be representative of core learning goals for these core courses.

Criteria: Expectations are that 70% of students will have correct answers; aspirational goals are that 90% of students achieve a correct answer.

Direct - Student Research - Participation rates in undergraduate research or an advanced Molecular Genetics Lab class.

Criteria: Minimum undergraduate research participation rate of 50%; an aspirational rate would be 75%. In addition, we expect that 33% of students conducting undergraduate research will complete a senior theses; an aspiration goal is that 50% will complete this capstone event.

LG4. Undergraduate Molecular Genetics majors acquire a basic mastery of experimental techniques and approaches used in genetics and molecular biology.

Indirect - Grade review - Grade performance of majors in core and advanced elective courses.

Criteria: We expect that our MG undergraduate majors will perform at levels equal to other students in the classes with 75% or more earning grades of a B or better.

Direct - Student Research - Participation rates in undergraduate research or an advanced Molecular Genetics Lab class.

Criteria: Minimum undergraduate research participation rate of 50%; an aspirational rate would be 75%. In addition, we expect that 33% of students conducting undergraduate research will complete a senior theses; an aspiration goal is that 50% will complete this capstone event.

Direct - Embedded testing - We will assess understanding of advanced molecular genetics concepts by evaluating embedded questions from exams in Molecular Genetics Core courses (MOLGEN 4606, MOLGEN 5607, MOLGEN 5608, MOLGEN 5645, MOLGEN 5601, and MOLGEN 5602). Whenever possible these questions will be drawn from the comprehensive portion of final exams and be representative of core learning goals for these core courses.

Criteria: Expectations are that 70% of students will have correct answers; aspirational goals are that 90% of students achieve a correct answer.

LG5. Undergraduate Molecular Genetics majors acquire a basic mastery of data analysis and statistical approaches used in genetics and molecular biology.

Indirect - Grade review - Grade performance of majors in core and advanced elective courses.

Criteria: We expect that our MG undergraduate majors will perform at levels equal to other students in the classes with 75% or more earning grades of a B or better.

Direct - Student Research - Participation rates in undergraduate research or an advanced Molecular Genetics Lab class.

Criteria: Minimum undergraduate research participation rate of 50%; an aspirational rate would be 75%. In addition, we expect that 33% of students conducting undergraduate research will complete a senior theses; an aspiration goal is that 50% will complete this capstone event.

Direct - Embedded testing - We will assess understanding of advanced molecular genetics concepts by evaluating embedded questions from exams in Molecular Genetics Core courses (MOLGEN 4606, MOLGEN 5607, MOLGEN 5608, MOLGEN 5645, MOLGEN 5601, and MOLGEN 5602). Whenever possible these questions will be drawn from the comprehensive portion of final exams and be representative of core learning goals for these core courses.

Criteria: Expectations are that 70% of students will have correct answers; aspirational goals are that 90% of students achieve a correct answer.

LG6. Undergraduate Molecular Genetics majors effectively communicate their understanding of genetics and molecular biology both orally and in writing.

Indirect - Grade review - Grade performance of majors in core and advanced elective courses.

Criteria: We expect that our MG undergraduate majors will perform at levels equal to other students in the classes with 75% or more earning grades of a B or better.

Direct - Student Research - Participation rates in undergraduate research or an advanced Molecular Genetics Lab class.

Criteria: Minimum undergraduate research participation rate of 50%; an aspirational rate would be 75%. In addition, we expect that 33% of students conducting undergraduate research will complete a senior theses; an aspiration goal is that 50% will complete this capstone event.

Direct - Embedded testing - We will assess understanding of advanced molecular genetics concepts by evaluating embedded questions from exams in Molecular Genetics Core courses (MOLGEN 4606, MOLGEN 5607, MOLGEN 5608, MOLGEN 5645, MOLGEN 5601, and MOLGEN 5602). Whenever possible these questions will be drawn from the comprehensive portion of final exams and be representative of core learning goals for these core courses.

Criteria: Expectations are that 70% of students will have correct answers; aspirational goals are that 90% of students achieve a correct answer.

LG7. Undergraduate majors participate in academic research and/or outreach activities that are consistent with their interests and postgraduate plans.

Indirect - Grade review - Grade performance of majors in core and advanced elective courses.

Criteria: We expect that our MG undergraduate majors will perform at levels equal to other students in the classes with 75% or more earning grades of a B or better.

Direct - Student Research - Participation rates in undergraduate research or an advanced Molecular Genetics Lab class

Criteria: Minimum undergraduate research participation rate of 50%; an aspirational rate would be 75%. In addition, we expect that 33% of students conducting undergraduate research will complete a senior theses; an aspiration goal is that 50% will complete this capstone event.

Direct - Embedded testing - We will assess understanding of advanced molecular genetics concepts by evaluating embedded questions from exams in Molecular Genetics Core courses (MOLGEN 4606, MOLGEN 5607, MOLGEN 5608, MOLGEN 5645, MOLGEN 5601, and MOLGEN 5602). Whenever possible these questions will be drawn from the comprehensive portion of final exams and be representative of core learning goals for these core courses.

Criteria: Expectations are that 70% of students will have correct answers; aspirational goals are that 90% of students achieve a correct answer.

LG8. Undergraduate majors acquire expertise relevant to their chosen area of specialization.

Indirect - Grade review - Grade performance of majors in core and advanced elective courses.

Criteria: We expect that our MG undergraduate majors will perform at levels equal to other students in the classes with 75% or more earning grades of a B or better.

Direct - Student Research - Participation in undergraduate research or outreach experiences.

Criteria: We expect that 75% of our graduates will have participated in either undergraduate research or an outreach activity. An aspirational goal would be to achieve 90% participation.

Indirect - Survey (Student) - Graduating Senior Survey

Criteria: We expect that 70% of students feel their molecular genetics coursework was excellent training for their future career aspirations.

Indirect - Job placement - Job or post-baccalaureate education placement

Criteria: We expect that 75% of students are pursuing post-baccalaureate education or are working in an area related to their undergraduate degree.

Appendix E2 MS Learning goals and assessment

MS in Molecular Genetics learning goals/assessment:

Students should be able to:

1. Demonstrate a broad base of knowledge in several areas, including genetics, cell biology, and developmental biology.
2. Demonstrate a deep understanding of an area of special interest.
3. Effectively communicate research findings via oral and written presentations to specialized scientific and general audiences.

MS in Molecular Genetics assessment:

LG1. Demonstrate a broad base of knowledge in several areas, including genetics, cell biology, and developmental biology.

Direct-Performance on general knowledge-based questions during the MS examination will be assessed by the committee (see attached rubric)

Criteria target goal of 70% of students having an average score of meets expectations or higher

Indirect-Performance in individual courses will be used to measure intermediate and advanced levels.

Criteria: Achievement of this goal will be based on student performance in the pillar and elective courses chosen by the students. An average GPA of 3.0 is required for retention in the program, the target goal is for 70% of MS candidates to achieve a B+ or better in at least one course in each Molecular Genetics pillar.

LG2. Demonstrate a deep understanding of an area of special interest.

Direct: The MS examination will be evaluated by the thesis committee (Plan A) or by the advisor and one member of the GSC (Plan B) (see attached rubric).

Criteria target goal of 70% of students having an average score of meets expectations or higher

LG3. Effectively communicate research findings via oral and written presentations to specialized scientific and general audiences.

Direct: The MS examination will be evaluated by the thesis committee (Plan A) or by the advisor and one member of the GSC (Plan B) (see attached rubric).

Criteria target goal of 70% of students having an average score of meets expectations or higher

Timeline:

Due to the small size of the program, assessment data for any given goal will be reported no more often than every 4 years, and every report shall contain a minimum of 10 students to allow anonymization.

Molecular Genetics MS final exam rubric

Candidate name: _____

Date of Assessment: _____

Nature of presentation: _____

Assessment area	Does not meet expectations	Partially meets expectations	Meets expectations	Exceeds expectations
Knowledge of concepts and methodology in research outside student's research area (LG1)				
Knowledge of concepts and methodology in research in student's research area (LG2)				
Ability to identify and define significant research problems (LG2)				
Command of the relevant literature (LG2)				
Ability to critically evaluate research findings (LG2)				
Incorporation of constructive criticism and advice (LG2)				
Clarity of written presentation (LG3)				
Clarity of Oral presentation (LG3)				

Appendix E3 Curricular map and goals

<i>Course Number</i>	<i>Course Title</i>	<i>Credit Hours</i>	<i>Role in Major/MS degree</i>	<i>UG Program Learning Goals</i>	<i>MS Program Learning Goals</i>
Biochem 4511	Introduction to Biological Chemistry	4	core (BS)	1*, 2*, 3*, 4*, 5*	NA
MOLGEN 2220H	Intro to Molecular Life Sciences: Research Opportunities and Career Options	1	Elective (BS)	1, 2	NA
MOLGEN 3300	General Plant Biology	3	Elective (BS)	1*, 2*	NA
MOLGEN 3436	Introductory Plant Physiology	3	Elective (BS)	1*, 2*	NA
MOLGEN 4503	Molecular Genetics Writing Project	1	Elective (BS)	6**, 7**, 8**	NA
MOLGEN 4591S	DNA Fingerprinting Workshops in Columbus Public Schools	1	Elective (BS)	6**, 7**	NA
MOLGEN 4606	Molecular Genetics	4	core (BS)	1*, 2*, 3*, 4*, 5*	NA
MOLGEN 4703	Human Genetics	3	Elective (BS)	2**, 3**, 4**, 8*	NA
MOLGEN 4998	Undergraduate Research in Molecular Genetics	1 to 3	Elective (BS)	3**, 4**, 5**, 6**, 7**, 8**	NA
MOLGEN 4998H	Undergraduate Research in Molecular Genetics	1 to 3	Elective (BS)	3**, 4**, 5**, 6**, 7**, 8**	NA
MOLGEN 4999	Thesis Research in Molecular Genetics	1 to 3	Elective (BS)	3**, 4**, 5**, 6**, 7**, 8**	NA
MOLGEN 4999H	Thesis Research in Molecular Genetics	1 to 3	Elective (BS)	3**, 4**, 5**, 6**, 7**, 8**	NA
MOLGEN 5193	Individual Studies	1 to 3	Elective(BS), Elective MS Plan A, core MS Plan B	6**, 7**, 8**	2-A, 3-A
MOLGEN 5194	Group Studies	1 to 3	elective BS and MS	2**, 8**	2-A
MOLGEN 5300	Cancer Genetics	3	elective BS and MS	2**, 3**, 4**, 8**	1-I
MOLGEN 5601	Eukaryotic Molecular Genetics Lab	3 or 4	core (BS) elective (MS)	2*, 3*, 4*, 5*, 6*, 7*	1-I, 3-A
MOLGEN 5602	Eukaryotic Cell and Developmental Laboratory	3 or 4	core (BS) elective (MS)	2*, 3*, 4*, 5*, 6*, 7*	1-I, 3-A

MOLGEN 5607	Cell Biology	3	core (BS) elective (MS)	1*, 2*, 3*, 4*, 5*	1-B
MOLGEN 5607E	Cell Biology	4	core (BS) elective (MS)	1*, 2*, 3*, 4*, 5*, 6*	NA
MOLGEN 5608	Genes and Development	3	core (BS) elective (MS)	1*, 2*, 3*, 4*, 5*	1-B
MOLGEN 5608E	Genes and Development	4	core (BS) elective (MS)	1*, 2*, 3*, 4*, 5*, 6*	1-B
MOLGEN 5623	Genetics and Genomics	2	elective BS and MS	2**, 3**, 4**, 8**	1-I, 3-A
MOLGEN 5630	Plant Physiology	3	elective BS and MS	2**, 3**, 4**, 8**	1-I
MOLGEN 5632	Insect Molecular Genetics	2	elective BS and MS	2**, 3**, 4**, 8**	1-I
MOLGEN 5643	Plant Anatomy	3	elective BS and MS	2**, 3**, 4**, 6**, 7*, 8**	1-I
MOLGEN 5645	Quantitative, Population, and Evolutionary Genetics	2	core (BS) elective (MS)	1*, 2*, 3*, 4*, 5*	1-B
MOLGEN 5650	Analysis and Interpretation of Biological Data	3	elective BS and MS	3**, 5**	1-I
MOLGEN 5695	Frontiers in in Life Sciences Research: Genomics, Proteomics and Bioethics	1	elective BS and MS	2**, 3**, 4**, 8**	1-I
MOLGEN 5700	Systems of Genetic Analysis	3	elective BS and MS	2**, 3**, 4**, 8**	1-I
MOLGEN 5701	DNA Transactions and Gene Regulation	4	elective BS and MS	2**, 3**, 4**, 8**	1-I
MOLGEN 5705	Advances in Cell Biology	2	elective BS and MS	2**, 3**, 4**, 8**	1-I
MOLGEN 5715	Developmental Genetics	2	elective BS and MS	2**, 3**, 4**, 8**	1-I
MOLGEN 5733	Advanced Human Genetics	2	elective BS and MS	2**, 3**, 4**, 8**	1-I
MOLGEN 5735	Plant Biochemistry	3	elective BS and MS	2**, 3**, 4**, 8**	1-I
MOLGEN 5795	Special Topics in Molecular Genetics	1 to 3	elective BS and MS	2**, 3**, 4**, 8**	1-I
MOLGEN 5796	Current Topics in Signal Transduction	1 to 2	elective BS and MS	2**, 3**, 4**, 8**	1-I

MOLGEN 5797	Study at a Foreign Institution	1 to 3	elective BS and MS	6*, 7*, 8*	1-B
MOLGEN 5798	Study Tour: Domestic	1 to 3	elective BS and MS	6*, 7*, 8*	1-B
MOLGEN 5800	Organelle Biology	2	elective BS and MS	2**, 3**, 4**, 8**	1-I
MOLGEN 7600	First-Year Student Orientation	1	required (MS)	NA	1-B
MOLGEN 7741	Molecular Virology and Pathogenesis of Viruses	5	elective (MS)	NA	1-A
MOLGEN 7999	Thesis Research	1-12	required (planA) elective (planB)	NA	2A, 3A
MOLGEN 7807	Gene Expression: Post-Transcriptional Control	3	elective (MS)	NA	1-A 3-A

Undergraduate Major Learning Goals

(no asterisk = beginner's level; * = intermediate level; ** = advanced level)

1. Undergraduate Molecular Genetics majors acquire a basic mastery of fundamental concepts of biology, chemistry, mathematics, physics, and the scientific method.
2. Undergraduate Molecular Genetics majors acquire a basic mastery of fundamental areas of molecular genetics, including transmission genetics, the central dogma of molecular biology, regulation of gene expression, quantitative and population genetics, genomics, recombinant DNA and biotechnology, and cell and developmental biology.
3. Undergraduate Molecular Genetics majors develop analytical and problem solving skills in areas of genetics and molecular biology.
4. Undergraduate Molecular Genetics majors acquire a basic mastery of experimental techniques and approaches used in genetics and molecular biology.
5. Undergraduate Molecular Genetics majors acquire a basic mastery of data analysis and statistical approaches used in genetics and molecular biology.
6. Undergraduate Molecular Genetics majors effectively communicate their understanding of genetics and molecular biology both orally and in writing.
7. Undergraduate majors participate in academic research and/or outreach activities that are consistent with their interests and postgraduate plans.
8. Undergraduate majors acquire expertise relevant to their chosen area of specialization.

MS Learning goals

(B- beginning, I = Intermediate, A= Advanced)

1. Demonstrate a broad base of knowledge in several areas, including genetics, cell biology, and developmental biology. Goal is partially achieved by requiring one course in each pillar above.
2. Demonstrate a deep understanding of an area of special interest.
3. Effectively communicate research findings via oral and written presentations to specialized scientific and general audiences.